

### 8.32.5 Initiation Procedures

These procedures comprise a portion of the BJS and are explained in detail in Section 5.

### 8.32.6 Monitoring Procedures

These procedures comprise a portion of the BJS and are explained in detail in Section 5.

### 8.32.7 Special Instructions

If some reports are not desired, change the JCL to skip them.

### 8.32.8 Output Validation and Product Checklist

The following reports are produced.

- List of all BJS log messages deleted.
- List of all jobs set to Hold in the BJS queue.
- List of all report recipient data.
- List of all jobs set for Auto schedule and their 40 execution dates.

## 8.33 [CNA00025](#) CHILD SUPPORT BIWEEKLY NEW HIRES

### 8.33.1 Operations Overview

This job produces a dataset and report of new hires within the last pay period. The dataset is transmitted to the National Health Directory of New Hires within the Office of Child Support Enforcement/Health and Human Services. This job is run as a part of [CNA000045](#). Reruns of this job may be submitted separately [using CA00025 from the Menu](#).

### 8.33.2 Operations Owner/User

This information is to be supplied by the receiving installation.

### 8.33.3 Execution Schedule

This job is run as a part of [CNA000045](#) each biweekly pay period.

### 8.33.4 Data Inputs

The input parameter for this job is Batch Number.

This is the Pay Period number preceded by zeroes with an option to input manually. First Run = 000001. Retransmit = 000002.

#### 8.33.5 Initiation Procedures

These procedures comprise a portion of BJS and are explained in detail in Section 5.0.

#### 8.33.6 Monitoring Procedures

These procedures comprise a portion of BJS and are explained in detail in Section 5.0.

#### 8.33.7 Special Instructions

None.

#### 8.33.8 Output Validation and Product Checklist

The following outputs are produced.

- Child Support Enforcement Program Biweekly New Hire Report - [457](#)
- WH New Hire Dataset - [CNASA.NHIRNASA.NEW.HIRE](#)

### 8.34 [CNA00026](#) CHILD SUPPORT QUARTERLY WAGES

#### 8.34.1 Operations Review

This job produces a dataset and report of quarterly wages. The dataset is transmitted to the National Directory of New Hires within the office of Child Support Enforcement/Health and Human Services.

#### 8.34.2 Operations Owner/User

This information is to be supplied by the receiving installation.

#### 8.34.3 Execution Schedule

This job must be run after the last pay period in each quarter and prior to Initialization ([CNA00006](#)).

#### 8.34.4 Data Inputs

The ~~is~~ input parameters ~~s~~ for this job ~~are~~is quarter number and batch number

Quarter = 1 - Jan - Mar

Quarter = 2 - Apr - Jun

Quarter = 3 - Jul - Sep

Quarter = 4 - Oct - Dec

Batch numbers = pay period number preceded by zeroes with an option to input manually.

#### 8.34.5 Initiation Procedures

These procedures comprise a portion of BJS and are explained in detail in Section 5.0

#### 8.34.6 Monitoring Procedures

These procedures comprise a portion of BJS and are explained in detail in Section 5.0.

#### 8.34.7 Special Instructions

None.

#### 8.34.8 Output Validation and Product Checklist

The following outputs are produced.

- Child Support Enforcement Program Quarterly Gross Report - [458](#)
- Quarterly Wage Dataset - [CNASA.QWAGNASA.QTRLY.WAGES](#)

### 8.35 CALIFORNIA STATE TAX QUARTER TAPE

#### 8.35.1 Operations Overview

This job is run to create a dataset for transmittal to the state of California to report withholding information for employees having taxes withheld for California.

#### 8.35.2 Operations Owner/User

This information is to be supplied by the receiving installation.

#### 8.35.3 Execution Schedule

This job is run every quarter.

#### 8.35.4 Data Inputs

None.